



**BUSINESS
WORK &
AGEING**
An Australian Partnership

Work & Ageing in Context

The Business, Work and Ageing
Presenters Kit

Acknowledgements

Emily Jones, BWA Research and Project Coordinator carried out the research and compilation of this product with the support of Louise Rolland, CEO BWA.

September 2002

ISBN 187660560X

This tool kit provides information current at the time of production. It is not intended that the information provide advice and should not be relied on as such. Professional advice should be sought prior to acting on any of the information contained herein.

© THE AUSTRALIAN PARTNERSHIP FOR BUSINESS WORK AND AGEING

This product is subject to copyright. Apart from any use permitted under the Copyright Act 1968. Although BWA encourages the distribution of the material it is requested that use of any material attributes the source as Business, Work and Ageing. Inquiries in relation to use can be directed to BWA, BA 909 Swinburne University, PO Box 218 Hawthorn Victoria Australia, 3122, or bwa@businessworkageing.org

Contents:

Section 1: Overview of Business, Work and Ageing – An Australia Partnership	1 - 2
Background	2
Business Services	2

Section 2: Summary Business, Work and Ageing Presenters Kit – Work and Ageing in Context	3 - 5
Introduction to the Business, Work and Ageing Presenters Kit: Work and Ageing in Context	4
Summary of the Presenter's Guide	5
Summary of the Overhead Presentation	5
Summary of the Business, Work and Ageing Factsheets	5

Section 3: Overview of the Presenter's Guide	6 - 7
Overview of the Presenter's Guide	7
Target Audience	7
Presentation Time	7

Section 4: Guide to the 25-minute Presentation	8 - 22
Introduction	9
Structure	9
25-minute Presentation Content	10 - 22

Section 5: Guide to the 25-minute Presentation	23 - 54
Introduction	24
Structure	24
25-minute Presentation Content	25 - 54